

Clutter / Storage Checklist & Questions

Where do you have clutter ?

	Crowded counters & tabletops.		Overflowing drawers
	Crowded floor space		Stuffed Closets & Cupboards
	Stuff piled / left on chairs		Dresser tops piled with things
	Tripping over shoes/boots at door		Stuffed Food Cupboards
	Coats hung on chairs		Recycling piling up in bags at door
	Empty pop/liquor bottles/cans on floor		Toiletries covering bathroom vanity

What kind of clutter do you have?

	Small items that need grouping		Things that need to be hung up
	Paper , Magazines, Books		Small boxes, containers, items
	Large, tall items		Medium size /height items

How might the issue be solved? With What kind of Storage?

	More open countertop space		More shelves behind doors
	More drawer storage		More full height closed storage
	More open shelves storage		More closed hanging storage

Questions:

- Do I Actually Use This Item?
- When Was The Last Time I Used It?
- Do I Have Multiples Of This?
- Or Something Similar I Can Use?

- How Often Do I Use This Item?
- Do I need It Where It Is? What is it Used With?
- Could I Store It In a Different Location ? (Room, Locker, Garage)
- What Is the Most efficient Way To Store /Retrieve This ?